



# SAMYUKTA GOWDA SARASWATA SABHA

55, Habibullah Road, T.Nagar, Chennai - 600 017

E-mail: sgssabhachennai@yahoo.co.in

Telephone: (044) 2834 3804

## RULES FOR FREE SCHOLARSHIPS

1. The Sabha grants Free Scholarships (FS) on a merit-cum-means basis to the students of either sex of the Konkani Samyukta Gowda Saraswat (S.G.S.) community. (**Note:** A student is a Konkani S.G.S. if at least his/her father is a Konkani S.G.S.)

2. **Courses of Study :** The courses eligible for FS are divided into two categories as specified below:

**Category 1:** B.E. / B.Tech., B.D.S., M.B.B.S., B.Arch., B.A.M.S., B.Pharm. and other professional degree courses of 4 - 5 years duration after XII standard or Integrated courses such as B.Sc.(Agri.), B.V.Sc., LL.B., or 2-3 years duration after graduation such as LL.B., M.B.A., M.C.A., M.Pharm. etc.

**Note:** The Post Graduate Courses M.E./M.Tech., M.D., M.S., M.D.S. etc. and C.A./I.C.W.A. are not eligible for FS. Also FS is not given for one year Internship/House Surgeon.

**Category 2: a)** Post Graduate Degree courses such as M.A., M.Com., M.Sc., B.Ed. etc. and 1-year Post Graduate Diploma courses of a University such as D.B.A./D.B.M., D.C.A. etc.

**b)** 3-Year Degree courses such as B.A., B.B.A./B.B.M., B.Com., B.C.S., B.Sc. etc. and 2-year Diploma in Teacher Training after XII Standard.

**c)** 3-Year Diploma courses in Engineering/Technology after X Standard.

3. **Basic Eligibility Criterion for Free Scholarships :**

Those students, who are (a) proficient in writing and speaking English, (b) not students of correspondence courses of Universities, (c) not employed persons studying on part time basis and (d) students not getting stipends are eligible to apply for Free Scholarships subject to the eligibility criteria specified in Rule 4 & 5.

4. **Eligibility Criteria for Merit - For all Degree and Diploma Courses:**

**a) For Fresh Applicants :**

Only those students who have passed the previous year of study at the first attempt with at least 90% marks in the aggregate in the Public Examination or in the University Examinations held in the previous year are eligible to apply for FS. (**Note:** If a student who got FS during his / her undergraduate studies, joins a post graduate course, he / she will be treated as a fresh applicant. Any applicant who did not get FS during the immediate previous academic year will also be treated as a fresh applicant.)

**b) For Renewal of Free Scholarship :**

Only those who have passed the previous year of study at the first attempt with at least 80% marks in the aggregate in the University / Board Examinations held in the immediate previous year are eligible for the renewal of FS. FS will be renewed only to those applicants on submitting the prescribed application form who, besides the above stated criterion also satisfy all other eligibility criteria.

**Note:** The Managing Committee may raise the minimum % of marks for eligibility subject to number of applications received or funds available for disbursements.

5. **Eligibility Criteria for Means:**

Only those students where gross annual income of both parents together in the preceding financial year (01 April - 31 March) not exceeding ₹1,50,000/- are eligible to apply FS.

**Note:**

1) **Gross Annual Income** is the total of all income before any deduction such as Provident Fund, Insurance Premiums, Repayment of Loans, Taxes payable etc.

2) **Occupation:**

All parents should give full details of their occupation. Vague terms like "Agriculture", "Petty / Kirana Business", "Bank Official", "Service", "Retired" are not sufficient. For example, if "Agriculture" give area of the land, nature and number of crops cultivated, for "Petty / Kirana Business" give details of nature of business, for "Bank Official" give designation, for "Service" give complete details of the job, for "Retired" give complete details of the employment from where retired.

**Applications without complete details of parents' occupation will be rejected.**

3) **Proof of Gross Annual Income of Parents:**

Those who are employed should submit a latest Salary Certificate from the employer in his letter head signed by him under his seal. Business and Self Employed persons who are Income Tax Assessee should submit certified copy of their Income Tax Return for the current Assessment Year, if not, a certificate from a Chartered Accountant / Auditor, certifying gross annual income is a must. Retired persons should furnish their monthly pension slip/certificate together with the interest income from their investments certified by the Bank. Persons doing Agriculture and Petty Business should submit an Income Certificate from a Chartered Accountant/Auditor.

6. **Certificates from Two Prominent unrelated Konkani Samyukta Gowda Saraswats:**

Only those who know the applicant and his/her parents well should certify. They should give their names and full postal addresses clearly and telephone at office and residence. Please use rubber stamp with full address wherever possible. It is desirable that one of the certificates is obtained from a Trustee/Manager of a local S.G.S. Temple.

7. **Quantum of Free Scholarship:**

The current quantum of free scholarship will be ₹7000 per year for the courses under category 1 and ₹4500 for the courses under category 2; but the Managing Committee may revise this depending on the number of applicants/funds available for disbursement.

8. **Last Date for the receipt of Application:**

The last date for the receipt of applications is 15<sup>th</sup> September for those under Category 2 and 15<sup>th</sup> November for those under Category 1. The Managing Committee may condone the delay in the submission of application for few more days for valid reasons.

9. **Processing Fee :**

A processing fee of ₹20 is payable by every applicant to cover the expenditure involved in the disbursement of FS and this will be collected along with the application **only in the form of four Postal Stamps of ₹5 each. Currency notes are not permitted under Postal rules.**

In addition, every applicant will have to enclose a self addressed envelope of size 11 cm x 26 cm with ₹5 postal stamp so that the result of the application could be intimated to him/her.

10. **Disbursement of Free Scholarship :**

Efforts will be made to disburse Free Scholarships within three months from the receipt of applications complete in all respects. To save time, **scholarships will be paid only by NEFT transfer to students' bank accounts directly by our bank.** You are, therefore, required to send us a cancelled cheque leaf with IFSC code, copy of your Bank Pass Book front page giving name and branch of the bank with address, name of the account holder and bank account number. Without these information your application will not be taken for consideration. If selected, you will be intimated as soon as the scholarship amount is transferred to your bank account for you to confirm. Please note that the scholarship will be remitted to the student's bank a/c only.

11. **The Managing Committee may, in its discretion:**

- grant FS to courses other than those in Rule 2
- fix from year to year the minimum marks for eligibility and the quantum of FS subject to number of applications received.
- verify the statements made in the application and
- demand immediate repayment of FS should the student discontinue studies for any reason or Change the course of study without prior consent.

**The Managing Committee's decision is final and it is not bound to give any reasons for its decision.**

(Detach here)



**RENEWAL FRESH**

# SAMYUKTA GOWDA SARASWATA SABHA

55, Habibullah Road, T.Nagar, Chennai - 600 017

E-mail: sgssabhachennai@yahoo.co.in

Telephone: (044) 2834 3804

## APPLICATION FOR FREE SCHOLARSHIP

### Instructions to the Applicant

- 1) Read carefully 'Rules for Free Scholarships' and check your eligibility before filling the application form.
- 2) Ensure that the entire form is filled in Block (capital) letters.
- 3) Do not send incomplete application. See Rule 8 for the last date of application. If you send application late enclose a covering letter giving reasons for delay.
- 4) Indicate whether you are a Fresh or Renewal applicant by ticking the appropriate box at the top.

### (A) DECLARATION BY THE APPLICANT

Name of Applicant with initials (in block letters) \_\_\_\_\_

"Paik" i.e. Shenoy, Prabhu, Kamath etc. if not stated above \_\_\_\_\_ Date of birth \_\_\_\_\_

Full Name of the Course \_\_\_\_\_ Full duration of the course \_\_\_\_\_ Years

Full Name & Address of the Institution where you are studying \_\_\_\_\_

FS is required for \_\_\_\_\_ year of the course. Total Annual Fees payable to the Institution/University ₹ \_\_\_\_\_

Total Contribution to Development/ Maintenance Funds, P.T.A. etc. ₹ \_\_\_\_\_

Have you passed all the Public / University examinations held in the previous year at the first attempt: Yes / No

Total Marks obtained in the Semester Exams/Annual Exam in the Previous Year:

(e.g. if FS is applied for I B.E. - XII Std. exam marks and for II B.E. - I & II sem. exam marks or I Year Annual exam marks should be given.)

Exam. passed:	Maximum Marks	Marks obtained	% of Marks	Month & Year of passing
.....Sem.	.....	.....	.....	.....
.....Sem.	.....	.....	Average %.....	.....
Annual Exam*	.....	.....	.....	.....

\*X Std./XII Std./I B.E. /I B.Com. etc.

Enclose certified copies of the marks sheets for the examinations passed in the previous year. All Xerox copies taken from the original should be re-attested by the Principal/HOD under his seal.

**Scholarships obtained during the previous year :**

(a) S.G.S. Sabha ₹ \_\_\_\_\_ (b) A.S.R.P. Memorial Fund ₹ \_\_\_\_\_ (c) GSB Sch. League ₹ \_\_\_\_\_

(d) Bank Loan ₹ \_\_\_\_\_ (e) Konkani Language and Cultural Foundation ₹ \_\_\_\_\_

(f) Other institutions from where you got scholarships - please specify in an attached sheet

Address with Pincode to which FS Payment is to be sent \_\_\_\_\_

I declare that all the information furnished above is true. I also declare that I am (a) Konkani S.G.S. (b) proficient in writing and speaking English (c) not a student of correspondence course (d) not an employed person studying on part time basis.

Place :

Date :

Signature of the Applicant

**(B) CERTIFICATE OF THE HEAD OF THE INSTITUTION / DEPARTMENT**

This is to certify that the above named applicant is a student of this Institution/Department and during the academic year 20...../ 20....., he/she has enrolled for.....Semester / Year of.....Course. I also certify that the information given by the applicant regarding his/her course of study and the examinations passed in the previous year vide his/ her declaration are correct.

Seal of the Institution/Department

Date:

Place:

Signature of the Head of the Institution/Department

**(C) DECLARATION BY THE PARENTS OF THE APPLICANT**

(See Notes 1,2 & 3 under Rule 5)

**Father's Name:** \_\_\_\_\_ **Age:** \_\_\_\_\_

**Occupation (Give full details):** \_\_\_\_\_

**Mother's Name:** \_\_\_\_\_ **Age:** \_\_\_\_\_

**Occupation: (Give full details)** \_\_\_\_\_

**Gross Annual Income** of (a) Father: ₹ \_\_\_\_\_ (b) Mother: ₹ \_\_\_\_\_ (c) Total of both parents ₹ \_\_\_\_\_

**Address (Residence) with Pincode** \_\_\_\_\_

(Phone): \_\_\_\_\_

We declare that the particulars given above are true.

Place:

Date:

\_\_\_\_\_  
Signature of Father

\_\_\_\_\_  
Signature of Mother

**(D) CERTIFICATES BY TWO PROMINENT KONKANI SAMYUKTA GOWDA SARASWATS (See Rule 6)**

**(Please read the filled up application before certifying)**

<p>I have read the declarations of the applicant and the parents and I certify that:</p> <p>(a) I am a Konkani Samyukta Gowda Saraswat.</p> <p>(b) I know the applicant and his/her parents well and I am not related to them.</p> <p>(c) The applicant's father is a Konkani G.S.</p> <p>(d) The occupations &amp; details and Gross Annual Income declared by the parents are correct.</p> <p>(e) The applicant is a full time student.</p> <p>My Name: Address:</p>  <p>Phone :  Date _____ Signature _____</p>	<p>I have read the declarations of the applicant and the parents and I certify that:</p> <p>(a) I am a Konkani Samyukta Gowda Saraswat.</p> <p>(b) I know the applicant and his/her parents well and I am not related to them.</p> <p>(c) The applicant's father is a Konkani G.S.</p> <p>(d) The occupations &amp; details and Gross Annual Income declared by the parents are correct.</p> <p>(e) The applicant is a full time student.</p> <p>My Name: Address:</p>  <p>Phone :  Date _____ Signature _____</p>
--	--

<p>The following 4 items must be sent with the application and not piecemeal. No reminders will be sent in this connection:</p> <ol style="list-style-type: none"><li>1. ₹5x4 Postal stamps &amp; Self addressed stamped envelope.</li><li>2. Certified photo copies of marks sheets.</li><li>3. Certified copy of Proof of Gross Annual Income of Parents</li><li>4. Bank details (See Rule 10)</li></ol> <p>Before sending the application make sure that the following items are complete in all respects :</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Declaration by the Applicant</li><li><input type="checkbox"/> Certificate by the Principal / HOD</li><li><input type="checkbox"/> Declaration by the Parents and</li><li><input type="checkbox"/> Certificates by 2 prominent GSBs</li></ul>	<p align="right">(For Office Use)</p> <p>Remarks :</p> <p>The applicant is eligible for FS: Yes / No Quantum of Scholarship: ₹7000 / ₹4500</p> <p align="right">Hon. Secretary</p>
--	--