



RENEWAL FRESH

# SAMYUKTA GOWDA SARASWATA SABHA

55, Habibullah Road, T.Nagar, Chennai 600 017

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Phone: (044) 2834 3804  
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## APPLICATION FOR FREE SCHOLARSHIP

### Instructions to the Applicant

- 1) Read carefully 'Rules for Free Scholarships (FS)' and check your eligibility before filling the application form.
- 2) Ensure that the entire form is filled in Block (Capital) letters.
- 3) Do not send incomplete application. See Rule 8 for the last date of application. If you send application late enclose a covering letter giving reasons for delay.
- 4) Indicate whether you are a Fresh or Renewal applicant by ticking the appropriate box at the top.

### (A) DECLARATION BY THE APPLICANT

Name of Applicant with initials (in block letters) \_\_\_\_\_

State Surname (i.e., Pai, Shenoy, Prabhu, Kamath, Nayak etc). if not stated above \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Gender (Tick ✓): Male / Female

Address (Residence) with Pincode \_\_\_\_\_

Landline (with STD code) \_\_\_\_\_ Mobile No. \_\_\_\_\_ Email \_\_\_\_\_

FS required for (Course & State year of Course) \_\_\_\_\_ Full duration of the course \_\_\_\_\_ Year(s)

Full Name & Address of the Institution where you are studying \_\_\_\_\_

Landline (with STD code) \_\_\_\_\_ Mobile No. \_\_\_\_\_ Email \_\_\_\_\_

Total Annual Fees payable to the Institution / University :

Tuition fees ₹ \_\_\_\_\_ PTA fees ₹ \_\_\_\_\_ Development fees ₹ \_\_\_\_\_

Transport fees ₹ \_\_\_\_\_

Have you passed all the Public / University examinations held in the previous year at the first attempt: Yes / No?

Total Marks obtained in the Semester Exams/Annual Exam in the Previous Year:(e.g. if FS is applied for I B.E. - XII Std. exam marks and for II B.E. - I & II sem. exam marks or I Year Annual exam marks should be given.)

Exam. passed	Maximum Marks	Marks obtained	Month & Year of Passing
Sem.....	.....	.....	.....
Sem.....	.....	Average% .....	.....
Annual Exam*	.....	.....	.....

\*X Std. / XII Std. / I B.E. / I B.Com. etc

Enclose certified copies of the marks sheets for the examinations passed in the previous year.

All photocopies taken from the original should be re-attested by the Principal / HOD under his seal.

Aadhar Card photocopy Self attested

Scholarships obtained during the previous year : (a) S.G.S. Sabha ₹ \_\_\_\_\_

(b) Other institutions \_\_\_\_\_ Please specify amount ₹ \_\_\_\_\_

Bank Details: (attach photocopy of the first page of Bank Passbook.)

Name of the Student (as per Bank passbook)	Name of the Bank / Branch	IFSC Code	Account no.

I declare that all the information furnished above is true. I also declare that I am (a) Konkani S.G.S.

(b) proficient in writing and speaking English (c) not a student of correspondence course

(d) not an employed person studying on part time basis.

Place :

Date :

Signature of the Applicant

**(B) CERTIFICATE OF THE HEAD OF THE INSTITUTION / DEPARTMENT**

This is to certify that the above-named applicant is a student of this Institution / Department and during the academic year 20...../ 20....., he/she has enrolled for.....Semester / Year of.....Course. I also certify that the information given by the applicant regarding his/her course of study and the examinations passed in the previous year vide his/ her declaration are correct.

**Seal of the Institution / Department :**

**Date :**

**Place :**

**Signature of the Head of the Institution / Principal**

**(C) DECLARATION BY THE PARENTS OF THE APPLICANT**

(See Notes 1, 2 & 3 under Rule 5)

	Name	Age	Occupation	Gross Annual Income	Mobile / Landline No.
Father					
Mother					
			Total		

**Address** \_\_\_\_\_

**Pincode:** \_\_\_\_\_

We declare that the particulars given above are true.

**Place :**

**Date :**

\_\_\_\_\_  
**Signature of Father**

\_\_\_\_\_  
**Signature of Mother**

**(D) CERTIFICATES BY TWO PROMINENT KONKANI SAMYUKTA GOWDA SARASWATS (See Rule 6)**

(Please read the filled-up application before certifying)

<p>I have read the declarations of the applicant and the parents and I certify that :</p> <p>(a) I am a Konkani Samyukta Gowda Saraswat.</p> <p>(b) I know the applicant and his/her parents well and I am not related to them.</p> <p>(c) The applicant's father is a Konkani G.S.</p> <p>(d) The occupations &amp; details and Gross Annual Income declared by the parents are correct.</p> <p>(e) The applicant is a full-time student.</p> <p>My Name : _____</p> <p>Phone / Mobile : _____</p> <p>Address : _____</p> <p>Date : _____</p> <p align="right">Signature with Seal</p>	<p>I have read the declarations of the applicant and the parents and I certify that :</p> <p>(a) I am a Konkani Samyukta Gowda Saraswat.</p> <p>(b) I know the applicant and his/her parents well and I am not related to them.</p> <p>(c) The applicant's father is a Konkani G.S.</p> <p>(d) The occupations &amp; details and Gross Annual Income declared by the parents are correct.</p> <p>(e) The applicant is a full-time student.</p> <p>My Name : _____</p> <p>Phone / Mobile : _____</p> <p>Address : _____</p> <p>Date : _____</p> <p align="right">Signature with Seal</p>
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The following 4 items must be sent with the application and not piecemeal. No reminders will be sent in this connection :

1. ₹ 5X4 Postal stamps & Self-addressed stamped envelope.
2. Certified photocopies of marks sheets.
3. Certified copy of Proof of Gross Annual Income of Parents
4. Aadhar Card photocopy Self attested.

Before sending the application make sure that the following items are complete in all respects : (Tick ✓ )

1. Declaration by the Applicant
2. Certificate by HOI / Principal
3. Declaration by the Parents
4. Certificates by 2 prominent GSBs
5. Readable photocopy of First page of the Bank pass book and
6. Aadhar Card photocopy Self attested

(For Office Use)

**Remarks :**

**The applicant is eligible for FS: Yes / No**

**Quantum of Scholarship : ₹10,000 / ₹7,000**

**HON. SECRETARY**



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## RULES FOR FREE SCHOLARSHIPS

1. The Sabha grants Free Scholarships (FS) on a merit-cum-means basis to the students of either sex of the Konkani Samyukta Gowda Saraswat (S.G.S.) community. **(Note:** A student is a Konkani S.G.S. if his / her father is a Konkani S.G.S.)

2. **Courses of Study :** The courses eligible for FS are divided into two categories as specified below :

**Category 1:** B.E. / B.Tech., B.D.S., M.B.B.S., B.Arch., B.A.M.S., B.Pharm. and other professional degree courses of 4 - 5 years duration after XII standard or Integrated courses such as B.Sc. (Agri.), B.V.Sc., LL.B., or 2-3 years duration after graduation such as LL.B., M.B.A., M.C.A., M Pharm etc.

**Note:** The Post Graduate Courses M.E./M.Tech., M.D., M.S., M.D.S. etc. and C.A./I.C.W.A. are not eligible for FS. Also, FS is not given for one-year Internship/House Surgeon.

**Category 2:** a) Post Graduate Degree courses such as M.A., M.Com., M.Sc., B.Ed. etc. and 1-year Post Graduate Diploma courses of a University such as D.B.A./D.B.M., D.C.A. etc.  
b) 3-Year Degree courses such as B.A., B.B.A./B.B.M., B.Com., B.C.S., B.Sc. etc. and 2-year Diploma in Teacher Training after XII Standard.  
c) 3-Year Diploma courses in Engineering / Technology after X Standard.

### 3. **Basic Eligibility Criterion for Free Scholarships:**

Those students, who are (a) proficient in writing and speaking English, (b) not students of correspondence courses of Universities, (c) not employed persons studying on part time basis and (d) students not getting stipends are eligible to apply for Free Scholarships subject to the eligibility criteria specified in Rule 4 & 5.

### 4. **Eligibility Criteria for Merit - For all Degree and Diploma Courses :**

#### a) **For Fresh Applicants :**

Only those students who have passed the previous year of study at the first attempt with at least 90% marks in the aggregate in the Public Examination or in the University Examinations held in the previous year are eligible to apply for FS. (Note: If a student who got FS during his / her undergraduate studies, joins a post graduate course, he / she will be treated as a fresh applicant. Any applicant who did not get FS during the immediate previous academic year will also be treated as a fresh applicant).

#### b) **For Renewal of Free Scholarship :**

Only those who have passed the previous year of study at the first attempt with at least 80% marks in the aggregate in the University / Board Examinations held in the immediate previous year are eligible for the renewal of FS. FS will be renewed only to those applicants on submitting the prescribed application form who, besides the above stated criterion also satisfy all other eligibility criteria.

**Note :** The Managing Committee may raise the minimum % of marks for eligibility subject to number of applications received or funds available for disbursements.

### 5. **Eligibility Criteria for Means :**

Only those students where gross annual income of both parents together in the preceding financial year (01 April - 31 March) **not exceeding ₹ 2,00,000/-** are eligible to apply FS.

**Note:**

1) **Gross Annual Income** is the total of all income before any deduction such as Provident Fund, Insurance premiums, Repayment of Loans, Taxes Payable etc.

2) **Occupation :**

All parents should give full details of their occupation, vague terms like "Agriculture", Petty / Kirana Business, "Bank Official", "Service", "Retired" are not sufficient. For example, If "Agriculture", give area of the land, nature and number of crops cultivated, for Petty/Kirana Business, give nature of business, for "Bank Official", give designation, for "Service", give complete details of the job, for "Retired" give complete details of the employment from where retired. Applications without complete details of parents' occupation will be rejected.

3) **Proof of Gross Annual Income of Parents:**

Those who are employed should submit a latest Salary Certificate from the employer in his letter head signed by him under his seal. Business and Self Employed who are Income Tax Assessee should submit certified copy of their Income Tax Return for the current Assessment Year, if not, a certificate from a Chartered Accountant/Auditor, certifying gross annual income is a must. Retired persons should furnish their monthly pension slip/certificate together with the interest income from their investments certified by the Bank. Persons doing Agriculture and Petty Business should submit an Income Certificate from a Chartered Accountant / Auditor.

6. **Certificates from Two Prominent unrelated Konkani Samyukta Gowda Saraswats :**

Only those who know the applicant and his /her parents well should certify. They should give their names and full postal addresses clearly and telephone at office and residence. Please use rubber stamp with full address wherever possible. It is desirable that one of the certificates is obtained from a Trustee/Manager of a local S.G.S. Temple.

7. **Quantum of Free Scholarship:**

The current quantum of free scholarship will be **₹10,000 per year** for the courses under Category 1 and **₹7,000 per year** for the courses under Category 2; but the Managing Committee may revise this depending on the number of applicants / funds available for disbursement.

8. **Last Date for the receipt of Application:**

The last date for the receipt of applications is **15th September** for those under Category 2 and **15th November** for those under Category 1. The Managing Committee may condone the delay in the submission of application for few more days for valid reasons.

9. **Processing Fee :**

A processing fee of ₹20/- is payable by every applicant to cover the expenditure involved in the disbursement of FS and this will be collected along with the application only in the **form of four Postal Stamps of ₹5 each.**

**Currency notes are not permitted under Postal rules.**

In addition, every applicant will have to enclose a self-addressed envelope of size 11 cm x 26 cm with ₹5 postal stamp so that the result of the application could be intimated to him / her.

10. **Disbursement of Free Scholarship :**

Efforts will be made to disburse Free Scholarships within three months from the receipt of applications complete in all respects. To save time, **scholarships will be paid only by NEFT transfer to students' bank accounts directly by our bank.** You are, therefore, required to send us a cancelled cheque leaf, copy of your Bank Pass Book front page giving name and branch of the bank with address, IFSC code, name of the account holder and bank account number. Without this information your application will not be taken for consideration. If selected, you will be intimated as soon as the scholarship amount is transferred to your bank account for you to confirm. **Please note that the scholarship will be remitted to the student's bank a/c only.**

11. **The Managing Committee may, in its discretion :**

- grant FS to courses other than those in Rule 2
- fix from year to year the minimum marks for eligibility and the quantum of FS subject to number of applications received.
- verify the statements made in the application and
- demand immediate repayment of FS should the student discontinue studies for any reason or change the course of study without prior consent.

**The Managing Committee's decision is final and it is not bound to give any reasons for its decision.**